



Volunteer Opportunities May 30–June 18, 2022 Van Cliburn Concert Hall at TCU & Bass Performance Hall

<u>AIRPORT TRANSPORTATION</u> Work with Cliburn staff and committee chairs to transport jury members, guest artists, and official guests to and from DFW Airport during the Competition. Must have a working mobile phone at all times due to possible flight schedule changes. Emphasis on guest services and community relations skills. Concentration during Competition.

<u>COMPETITOR WELCOME SUITE</u> Work the Competitor Welcome Suite during competitors' individual orientations. Work shifts to escort competitors and their host families/guests to the suite and various locations for their orientation. Set-up and tear-down of snacks, beverages. Emphasis on organizational and team management skills, along with guest services and community relations skills. Concentration May 29–31, 2022.

CLIBURN SHOP VOLUNTEERS Work shifts in the Cliburn Shop during Preliminary and Quarterfinal Round performances on June 2–6, 2022, on TCU campus at the new Van Cliburn Concert Hall, and Semifinal and Final Round performances on June 8–18, 2022, at Bass Performance Hall. Both day and night shifts needed. Gift shop duties include set-up, load-in and load-out, preparing merchandise for sale, working the sales floor, selling program books, promoting Cliburn merchandise, providing customer service, restocking inventory, and online order fulfillment. Focus on organizational, retail, and team skills. Shifts begin one hour prior to performances and end 30 minutes after performances. Shifts are approximately 4–5 hours in length. Training required the week of May 30, 2022.

HOTEL HOSPITALITY SUITE Assist with load in and load out of, and work shifts in Hotel Hospitality Suite to host VIPs, official guests, and press. Work with committee chairs and Cliburn staff to facilitate distribution of information packets and gift baskets for official guests and provide refreshments. The suite is open from noon until midnight each day of the Competition. Emphasis on guest services and community relations skills. Orientation in spring 2022; concentration during Competition.

<u>USHERS</u> Work usher shifts during Preliminary and Quarterfinal Round Competition performances, June 2–6, 2022, on the TCU campus at Van Cliburn Concert Hall. Both day and night shifts needed. Volunteer ushers serve as welcome hosts to patrons attending Competition concerts and help create the ideal performance environment for competitors. Emphasis on customer service and professionalism. Shifts begin 1 hour prior to performances and end 30 minutes after performances. Shifts are approximately 3.5 hours in length. Training required week of May 30, 2022.

<u>VISITOR INFORMATION BOOTH</u> Assist with load in and load out of, and work shifts in the Visitor Information Booths. Address patron/guest questions about the Competition, Fort Worth, and other items including bank locations, ATMs, restaurants, coffee shops, museums, cultural sites, and area entertainment. Emphasis on guest services and community relations skills. Concentration during Competition. Orientation will take place upon load-in to Competition spaces.

<u>WELCOME BAGS</u> Coordinate and assemble welcome bag materials for 220 bags. Work with Welcome Bag leads and the Cliburn staff for the coordination, assembly, and distribution to competitors, jury, press, guest artists, official guests, and host families. Concentration and assembly will take place the week prior to the Competition.

For more information, please contact Kay Howell, khowell@cliburn.org or 817.738.6536.